

# STOTFOLD TOWN COUNCIL

Greenacre Centre, Valerian Way, Stotfold, SG5 4HG  
01462 730064 [enquiries@stotfoldtowncouncil.gov.uk](mailto:enquiries@stotfoldtowncouncil.gov.uk)



28 September 2023

## Members of Stotfold Town Council

**You are hereby summoned** to attend the Stotfold Town Council meeting to be held in the Council Chamber, Greenacre Centre, Stotfold on **Wednesday 4<sup>th</sup> October 2023 at 7.00pm** for the purpose of transacting business detailed in the agenda.

Central Bedfordshire Council Ward Members, representative of the press and electorates of Stotfold, for information.

**E Payne**  
**Town Clerk**

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### Members of the public:

**You are now able to observe our meetings by joining via MS Teams.** Join on your computer or mobile app [Click here to join the meeting](#) Please note, our meetings may be recorded for minute taking purposes, and will be deleted after minutes are approved.

Members of the public are invited to observe the meeting and may speak in the 'public section' agenda item. As per Standing Orders, if you wish to speak, you must notify the Town Clerk of your intention prior to the start of the meeting (contact in advance [enquiries@stotfoldtowncouncil.gov.uk](mailto:enquiries@stotfoldtowncouncil.gov.uk) or 01462 730064 or you will be asked at the appropriate point in the agenda if unable to give prior indication).

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## AGENDA

### 1. Apologies for absence

To receive and accept apologies for absence from Town Council members.

### 2. Disclosures of Members Interests and Dispensations

- a) Members to declare interests in respect of any item on the agenda
  - b) Proper Officer to consider written requests from Members for dispensations
- Members are reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.

### 3. Mayor's announcements and civic attendance

Attached for Members.

### 4. Public section

Members of the public to speak on matters of concern, ask questions or make statements (maximum of 3 minutes per speaker), after giving notice of their wish to do so to the Town Clerk prior to the meeting. Order of speakers will be in order of notification.

[Public Participation Policy](#) applies.

5. **Council minutes**  
To approve the minutes of the Council meeting held [6 September 2023](#) as a true record of the meeting.
6. **Clerk's Report, correspondence received & matters arising from previous council minutes, for information**
7. **Reports**  
To note the following reports:
  - a) Central Bedfordshire Council Ward Member
  - b) Member and Nominated Representatives on Outside Bodies
  - c) Other Member Representative reports
8. **Accounts**
  - a) To approve payment of the list of expenditure items in the September 2023 payment run and note income received during August and September 2023
  - b) To review and note the monthly committee budget report and bank balances as at end August 2023
  - c) To receive and approve the [External Auditor's report for 2022-23](#).
- 9.. **Committee minutes**  
To note the minutes of the following Committee meetings:
  - a) [Recreation Grounds, Public Lands and Lighting – 13 September 2023](#)
  - b) [Planning Committee – 13 September 2023](#)
  - c) [Cemetery – 20 September 2023](#)
  - d) [Building Committee – 20 September 2023](#)
  - e) [Establishment Committee – 27 September 2023](#)
10. **Cemetery Gates**  
To receive a quotation for works to the cemetery gates.
11. **Skate Park**  
To agree a timescale for this project.
12. **Refurbishment of Play Equipment at The Green/Riverside**  
To consider the refurbishment of the play areas at these two locations as highlighted in the Council's adopted strategic plan.
13. **Pitch Power Update**  
To receive an update from Cllr Hayes regarding the Pitch Power funding and additional expenditure required.
14. **Member's Items**  
Vaping Van on A507 layby – Cllr Hyde
15. **Questions from electors on items arising from the meeting**
16. **Items for information purposes only**

Date of Next Meeting - 1 November 2023