

# STOTFOLD TOWN COUNCIL

Greenacre Centre, Valerian Way, Stotfold, SG5 4HG  
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25 October 2023

## Members of Stotfold Town Council

**You are hereby summoned** to attend the Stotfold Town Council meeting to be held in the Council Chamber, Greenacre Centre, Stotfold on **Wednesday 1 November 2023 at 7.00pm** for the purpose of transacting business detailed in the agenda.

Central Bedfordshire Council Ward Members, representative of the press and electorates of Stotfold, for information.

**E Payne**  
**Town Clerk**

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### Members of the public:

**You are now able to observe our meetings by joining via [MS Teams](#). Join on your computer or mobile app**  
**Click here to join the meeting** Please note, our meetings may be recorded for minute taking purposes, and will be deleted after minutes are approved.

Members of the public are invited to observe the meeting and may speak in the 'public section' agenda item. As per Standing Orders, if you wish to speak, you must notify the Town Clerk of your intention prior to the start of the meeting (contact in advance [enquiries@stotfoldtowncouncil.gov.uk](mailto:enquiries@stotfoldtowncouncil.gov.uk) or 01462 730064 or you will be asked at the appropriate point in the agenda if unable to give prior indication).

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## AGENDA

**There will be a presentation from CBC Flood Resilience Officer at 7.00pm. The Council meeting will commence immediately afterwards.**

**1. Apologies for absence**

To receive and accept apologies for absence from Town Council members.

**2. Disclosures of Members Interests and Dispensations**

Members are reminded of their obligations to declare interests in accordance with the Code of Conduct. The Town Clerk will report any dispensation requests received.

Where a matter arises at a meeting which relates to a Councillor's interest, the Councillor has the responsibility to declare that interest in accordance with the adopted Code of Conduct.

- a) To receive Member's declarations of interest in items on the agenda.
- b) To consider any requests for dispensations.

**3. Public Section**

Members of the public to speak are entitled to be at this meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, Section 1, extended by the Local

Government Act 1972, Section 100 unless precluded by the Council by resolution during the whole or part of the proceedings. on matters of concern, ask questions or make statements (maximum of 3 minutes per speaker), after giving notice of their wish to do so to the Town Clerk prior to the meeting. Order of speakers will be in order of notification. [Public Participation Policy](#) applies.

**4. Members on Other Authorities**

To receive and note the reports of CBC Ward Councillors.

**5. Co-Option of Town Councillor**

To receive an application from a member of the public to be a co-opted Town Councillor.

**6. Council Minutes**

To approve the minutes of the Council meeting held 4 October 2023 as a true record of the meeting.

**7. Mayor's announcements and civic attendance**

Attached for Members.

**8. Clerk's Report, correspondence received & matters arising from previous council minutes, for information**

**9. Committee minutes**

**To receive** the minutes of the following Committee meetings and note any recommendations:

9.1 Recreation Grounds, Public Lands and Lighting – 11 October 2023

9.2 Planning Committee – [18 October 2023](#)

9.3 Cemetery Committee – [18 October 2023](#)

9.4 Buildings Committee – [18 October 2023](#)

9.5 Establishment Committee – [20 October 2023](#)

9.6 Establishment Committee – 25 October 2023

**10. Accounts**

10.1 To approve expenditure in September and October 2023.

10.2 Note the income received during October 2023

10.3 To review and note the monthly committee budget report and Earmarked Reserves as at end October 2023

**11. Reports**

**To note** the following reports:

11.1 Member and Nominated Representatives on Outside Bodies

11.2 Other Member Representative reports

**12. General Power of Competence**

To resolve to adopt the General Power of Competence as set out in the Localism Act 2011.

**13. Committee Membership and Outside Bodies**

To ratify Committee Membership

**14. Town Strategy Committee**

To review this Committee's Terms of Reference.

**15. Member's Items for Information Purposes Only**

**16. Date of Next Meeting**

16.1 Next Full Council - 6 December 2023

16.2 To note the change of date for January's meeting from 3 January to 31 January. The Full Council meeting scheduled for 7<sup>th</sup> February will be cancelled, with the proceeding meeting being 6<sup>th</sup> March 2024.