

STOTFOLD TOWN COUNCIL

Greenacre Centre, Valerian Way, Stotfold, SG5 4HG
01462 730064 enquiries@stotfoldtowncouncil.gov.uk



2 November 2023

Members of the Recreation Grounds, Public Lands & Lighting Committee: Mrs M Cooper (Chairman), Mrs L Anderson, S Buck, S Hayes, Mrs J Hyde, B Saunders, J Smith, J Talbot.

You are hereby summoned to attend the Recreation Grounds, Public Lands & Lighting Committee meeting to be held in the Council Chamber, Greenacre Centre, Stotfold on **Wednesday 8th November 2023 at 7.30pm** for the purpose of transacting business detailed in the agenda.

Emma Payne
Town Clerk

Members of the public:

You are now able to observe our meetings by joining via [MS Teams](#). Join on your computer or mobile app
Click here to join the meeting. Please note, our meetings may be recorded for minute taking purposes, and will be deleted after minutes are approved.

Members of the public are invited to observe the meeting and may participate at the 'public section' agenda item. As per Standing Orders, if you wish to speak, you must notify the Town Clerk of your intention prior to the start of the meeting (contact in advance enquiries@stotfoldtowncouncil.gov.uk or 01462 730064 or you will be asked at the appropriate point in the agenda if unable to give prior indication).

AGENDA

1. **Apologies for absence**
2. **Disclosures of Members Interests and Dispensations**
 - a) Members to declare interests in respect of any item on the agenda
 - b) Proper Officer to consider written requests from members for dispensations
Members are reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.
3. **Public section (max. 15 minutes)**

Members of the public may speak on matters of concern, ask questions or make statements (maximum of 3 minutes per speaker), after giving notice of their wish to do so to the Town Clerk prior to the meeting. Order of speakers will be in order of notification. [Public Participation Policy](#) applies.
4. **Minutes of previous meeting**

Members are asked **to resolve** that the minutes of the Recreation Grounds, Public Lands & Lighting Committee meeting held on 11th October 2023 are a correct record.
5. **Clerk's Report, correspondence received and matters arising from previous minutes, for information**

Correspondence received and matters arising from previous minutes, for information.

 - a) CBC Recreation Open Space Survey

6. Reports to Committee

6.1 Committee Budget 2024-25

To receive this Committee's budget and recommend it to Establishment Committee.

6.2 Multi-wheeled Sports Facility

To receive the tender documents for this project.

6.3 Biodiversity Duty

To receive a proposed policy to adhere to the Council's Biodiversity Duty.

6.4 Community Garden

To consider the development of a community garden at The Haven.

6.5 Planting of bulbs

To receive a request from the Town Council's grounds maintenance contractor to plant spring bulbs and identify sites.

6.6 Hedgerow Project

To receive a report regarding planting additional hedgerows in the town.

6.7 Replacement trees – GAC

To consider planting new trees around Greenacre Open Space to replace dead trees.

6.8 Pedestrian gate – Football Club car park

To consider installation for a new pedestrian gate at Arlesey Road.

6.9 PSPO

To receive a request from CBC to consult on the current PSPO.

6.10 Extension to hardstanding at the Tractor Shed

To receive a report with prices to extend the hardstanding at the Tractor Shed.

6.11 Work Programme

To note this Committee's work programme.

7 Highways report

To receive a report from Councillor Smith, Highways Representative.

8. Public realm works

Members are reminded that matters for Central Beds Council can be reported via <https://www.fixmystreet.com/> and if they have any matters that are to be reported to other parties or are general repair or maintenance work for the council, these should not be held until the next committee meeting but should be reported to the office.

9. Items for information purposes, relevant to this Committee only

10. Date of next meeting

13 December 2023