

# STOTFOLD TOWN COUNCIL

Greenacre Centre, Valerian Way, Stotfold, SG5 4HG  
01462 730064 [enquiries@stotfoldtowncouncil.gov.uk](mailto:enquiries@stotfoldtowncouncil.gov.uk)



7 February 2024

**Members of the Recreation Grounds, Public Lands & Lighting Committee:** M Cooper (Chairman), L Anderson, S Buck, S Hayes, J Hyde, B Saunders, J Smith, J Talbot, J Bendall, N Venneear

**You are hereby summoned** to attend the Recreation Grounds, Public Lands & Lighting Committee meeting to be held in the Council Chamber, Greenacre Centre, Stotfold on **Wednesday 14 February 2024 at 7.00pm** for the purpose of transacting business detailed in the agenda.

**Emma Payne**  
Town Clerk

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## Members of the public:

You are now able to observe our meetings by joining via **MS Teams**. Join on your computer or mobile app [Click here to join the meeting](#). Please note, our meetings may be recorded for minute taking purposes, and will be deleted after minutes are approved.

Members of the public are invited to observe the meeting and may participate at the 'public section' agenda item. As per Standing Orders, if you wish to speak, you must notify the Town Clerk of your intention prior to the start of the meeting (contact in advance [enquiries@stotfoldtowncouncil.gov.uk](mailto:enquiries@stotfoldtowncouncil.gov.uk) or 01462 730064 or you will be asked at the appropriate point in the agenda if unable to give prior indication).

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## AGENDA

### 1. APOLOGIES FOR ABSENCE

### 2. DISCLOSURES OF MEMBERS INTERESTS AND DISPENSATIONS

- Members to declare interests in respect of any item on the agenda
  - Proper Officer to consider written requests from members for dispensations
- Members are reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.

### 3. PUBLIC SECTION (MAX. 15 MINUTES)

Members of the public may speak on matters of concern, ask questions or make statements (maximum of 3 minutes per speaker), after giving notice of their wish to do so to the Town Clerk prior to the meeting. Order of speakers will be in order of notification. [Public Participation Policy](#) applies.

### 4. MINUTES OF PREVIOUS MEETING

Members are asked **to resolve** that the minutes of the Recreation Grounds, Public Lands & Lighting Committee meeting held on 8<sup>th</sup> November 2023 are a correct record.

### 5. CLERK'S REPORT, CORRESPONDENCE RECEIVED AND MATTERS ARISING FROM PREVIOUS MINUTES, FOR INFORMATION

Correspondence received and matters arising from previous minutes, for information.

## **6. REPORTS TO COMMITTEE**

### **6.1 Car Show**

To receive a request for the use of The Green for a Car Show, August 2024.

### **6.2 Kidzone**

To receive a request for the potential use of The Green by Kidzone during 2023.

### **6.3 Banner Policy**

To review the banner policy and recommend its adoption by Council.

### **6.4 Toilet Provision at Allotments**

To receive a proposal for the installation of toilets at the Norton Road allotments.

### **6.5 Pedestrian Access to Arlesey Road**

To reconsider the decision of this committee regarding pedestrian gates at Arlesey

### **6.6 Community Garden at The Haven**

To consider the establishment of a community garden at The Haven.

### **6.7 Land Opposite Greenacre Centre**

To consider seeking the transfer of the land opposite the Greenacre Centre to the Town Council.

### **6.8 Erosion of Riverbank at Riverside.**

To consider the erosion of the bank at Riverside and any mitigation required to ensure the health and safety of residents.

### **6.9 Works to Culvert at Riverside**

To consider quotations for the proposed works to the culvert at Riverside.

## **7. HIGHWAYS REPORT**

To receive a report from Councillor Smith, Highways Representative.

## **8. WORK PROGRAMME**

To receive this committee's work programme.

## **9. PUBLIC REALM WORKS**

Members are reminded that matters for Central Beds Council can be reported via <https://www.fixmystreet.com/> and if they have any matters that are to be reported to other parties or are general repair or maintenance work for the council, these should not be held until the next committee meeting but should be reported to the office.

## **10. ITEMS FOR INFORMATION PURPOSES, RELEVANT TO THIS COMMITTEE ONLY**

## **11. DATE OF NEXT MEETING**

13 March 2024