

STOTFOLD TOWN COUNCIL

Greenacre Centre, Valerian Way, Stotfold, SG5 4HG
01462 730064 enquiries@stotfoldtowncouncil.gov.uk



6th March 2024

Members of the Recreation Grounds, Public Lands & Lighting Committee: M Cooper (Chairman), L Anderson, S Buck, S Hayes, J Hyde, B Saunders, J Smith, J Talbot, J Bendall, N Venneear

You are hereby summoned to attend the Recreation Grounds, Public Lands & Lighting Committee meeting to be held in the Council Chamber, Greenacre Centre, Stotfold on **Wednesday 13 March 2024 at 7.00pm** for the purpose of transacting business detailed in the agenda.

Emma Payne
Town Clerk

Members of the public:

You are now able to observe our meetings by joining via **MS Teams**. Join on your computer or mobile app [Click here to join the meeting](#). Please note, our meetings may be recorded for minute taking purposes, and will be deleted after minutes are approved.

Members of the public are invited to observe the meeting and may participate at the 'public section' agenda item. As per Standing Orders, if you wish to speak, you must notify the Town Clerk of your intention prior to the start of the meeting (contact in advance enquiries@stotfoldtowncouncil.gov.uk or 01462 730064 or you will be asked at the appropriate point in the agenda if unable to give prior indication).

AGENDA

1. APOLOGIES FOR ABSENCE

2. DISCLOSURES OF MEMBERS INTERESTS AND DISPENSATIONS

- a) Members to declare interests in respect of any item on the agenda
 - b) Proper Officer to consider written requests from members for dispensations
- Members are reminded that if at any time during the meeting they feel they have an interest in an item being discussed, they should declare it at that point.

3. PUBLIC SECTION (MAX. 15 MINUTES)

Members of the public may speak on matters of concern, ask questions or make statements (maximum of 3 minutes per speaker), after giving notice of their wish to do so to the Town Clerk prior to the meeting. Order of speakers will be in order of notification. [Public Participation Policy](#) applies.

4. MINUTES OF PREVIOUS MEETING

Members are asked **to resolve** that the minutes of the Recreation Grounds, Public Lands & Lighting Committee meeting held on 14th February 2024 are a correct record.

5. CLERK'S REPORT, CORRESPONDENCE RECEIVED AND MATTERS ARISING FROM PREVIOUS MINUTES, FOR INFORMATION

Correspondence received and matters arising from previous minutes, for information.

6. REPORTS TO COMMITTEE

6.1 Water Safety Risk Assessment

To receive a proposal and quote from RLSS to create a water safety risk assessment at Riverside Recreation Ground.

6.2 Norton Road Allotment Perimeter Security

To consider a request for the purchase and installation of fence panels on the allotment side of the perimeter, to cover existing gaps where new saplings have been planted,

6.3 Play Area Signage

To receive a proposal for the design of new signage for all play areas.

7. HIGHWAYS REPORT

To receive a report from Councillor Smith, Highways Representative.

8. WORK PROGRAMME

To receive this committee's work programme.

9. PUBLIC REALM WORKS

Members are reminded that matters for Central Beds Council can be reported via <https://www.fixmystreet.com/> and if they have any matters that are to be reported to other parties or are general repair or maintenance work for the council, these should not be held until the next committee meeting but should be reported to the office.

10. ITEMS FOR INFORMATION PURPOSES, RELEVANT TO THIS COMMITTEE ONLY

11. DATE OF NEXT MEETING

10 April 2024